



**Licensing Act 2003  
Premises Licence**

**NAME OF LICENSED PREMISES**

**Holroyd Arms**

**ADDRESS OF LICENSED PREMISES**

36 Aldershot Road, Guildford, Surrey, GU2 8AF

**ORIGINAL LICENCE COMMENCEMENT DATE**

24/11/2005

**EXPIRY DATE, IF TIME LIMITED**

N/A

**LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE**

- Sale of Alcohol
- Anything of a similar description to that falling within live music, recorded music or performance of dance
- Recorded Music
- Live Music

**Sale of Alcohol  
Both on and off the premises**

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	01:00
Saturday	11:00	01:00
Sunday	12:00	22:30

**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.



Mike Smith  
Licensing Team Leader  
Guildford Borough Council



## Licensing Act 2003 Premises Licence

Anything of a similar description to that falling within live music, recorded music or performance of dance  
Indoors

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	00:00
Saturday	11:00	00:00
Sunday	12:00	22:30

**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.

Recorded Music  
Indoors

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	01:00
Saturday	11:00	01:00
Sunday	12:00	22:30

**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.

Live Music  
Indoors

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	00:00
Saturday	11:00	00:00
Sunday	12:00	22:30

**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.



## Licensing Act 2003 Premises Licence

### Opening Hours

Day	Start Time	End Time
Monday	07:00	23:30
Tuesday	07:00	23:30
Wednesday	07:00	23:30
Thursday	07:00	23:30
Friday	07:00	01:30
Saturday	07:00	01:30
Sunday	07:00	23:00

**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

ON/OFF

### NAME, REGISTERED ADDRESS OF HOLDER OF PREMISES LICENCE

Punch Partnerships (PTL) Limited  
20 Great Titchfield Street, London, W1W 8BE

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Company Number: 03512363  
Charity Number: N/A

### DETAILS OF DESIGNATED PREMISES SUPERVISOR

Name:	Miss Lisa Jane Ahmah
Address:	[REDACTED]
Telephone:	[REDACTED]
Email:	[REDACTED]
Licence Number:	GUPA1206
Licensed By:	Guildford



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## Licensing Act 2003 Premises Licence

### Mandatory condition - Sales of alcohol

1. No supply of alcohol may be made under the premises licence –
  - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

### Mandatory condition - Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - a. a holographic mark, or
  - b. an ultraviolet feature.

### Mandatory condition - Irresponsible promotions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### Mandatory condition - Free potable water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### Mandatory condition - Smaller measures

The responsible person must ensure that—

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and



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- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

### **Mandatory condition - Permitted price for alcohol**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
  - a. “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - b. “permitted price” is the price found by applying the formula  $P=D+(D \times V)$ , where—
    - i. P is the permitted price,
    - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - c. “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
    - i. the holder of the premises licence,
    - ii. the designated premises supervisor (if any) in respect of such a licence, or
    - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - d. “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - e. “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.  
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Mandatory condition - Door supervision**

Where at specified times one or more individuals must be at the premises to carry out a security activity, all such individuals must be licensed by the Security Industry Authority (SIA)

### **FURTHER CONDITIONS**

#### **Additional Conditions agreed by the Licensing Sub Committee D on 19-08-2005**

1. The designated premises supervisor shall be a member of Pub watch
2. Maintained illuminated fire exit notices shall be displayed above each exit door and at any change in direction. They must be illuminated at all times when the premises are in use.
3. Fire-fighting equipment shall be kept on the premises and maintained in satisfactory working order, unobstructed and available for immediate use.
4. No children under the age of 18 shall be allowed on the premises after 20.00 hours.
5. Any children under the age of 18 present on the premises before 20:00 hours shall be accompanied by a parent or guardian
6. A tamper proof noise-limiting device shall be installed and permanently maintained in good working order within the premises. The device shall automatically control the volume of all amplified live and recorded entertainment at the venue at all times, such that noise will not cause disturbance to the locality or any adjacent noise sensitive premises. The maximum volume played shall be set in arrangement with Officer of the Environmental Health & Licensing Services Unit, which shall not be exceeded. If necessary, the licensee shall arrange to reset this level upon request from officers of the unit.
7. All entertainment shall be restricted to within the buildings of the premises and no

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- loud speakers external to the building shall be permitted.
8. External windows and doors serving the licensed area shall be kept shut at all times when entertainment is being provided. Doors may be opened for normal entrance and egress of people but must be shut immediately thereafter and must be fitted with self-closers, which shall be maintained in good working order, which shall ensure this. Noise from closing of doors shall not be audible beyond the site boundary.
  9. Customers shall not be permitted to use any external part of the premises, e.g. outside drinking areas, for any purposes after 23:00 with the exception of a maximum of 25 people who will be permitted to use the designated smoking area until midnight and for access to and from the premises.
  10. Signs shall be erected both inside and outside the premises asking patrons to have respect for the local neighbourhood and to leave the premises quietly.

(Conditions 4 and 9 as amended by the Licensing Sub-Committee on 29-01-2014)

### Additional conditions agreed with Surrey Police on 18-12-2013

1. The licence holder will ensure that the premises benefit from a CCTV system that operates at all times when licensable activities are taking place
2. The System will incorporate a camera covering each of the entrance doors and main alcohol display area and will be capable of providing an image which is regarded as identification standard. The precise position of the cameras may be agreed, subject to compliance with data protection legislation, with the Police from time to time
3. The system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and will be made available, subject to compliance with data protection legislation, to the Police for inspection on request
4. The system must be able to export recorded images to a removable means e.g. CD/DVD and have its own software able to allow playback / review.
5. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises are open to the public.
6. The system will display, on any recording, the correct time and date of the recording
7. The CCTV will cover the area marked Lawned Garden

### Additional conditions agreed with the Licensing Sub-Committee on 29-01-2014

1. The lawned garden will be closed to customers at 20:00. A gate will be fitted to close the area from 20:00 to customers.
2. A designated member of staff will regularly monitor the external area marked "Lawned Garden" on the plan attached to the premises licence, when in use, to ensure any empty receptacles are collected.
3. A telephone number will be made available to residents in order that they can contact the premises should they have any problems.
4. A complaints log will be kept at the premises detailing any calls made to the premises, the time of the call, the nature of the complaint and any action taken. This book will be made available to the licensing authority on demand.

### Additional conditions as set out in the application operating schedule dated 03-08-2017

1. For any events held in the function room ("event" being defined as ticketed either in advance or purchased on the door) a risk assessment will be undertaken detailing the following:
  - a. date and time of the event;
  - b. expected number of attendees;
  - c. any provision for door staff including the number of door staff and times of employment and;
  - d. any other measures to promote health and safety or deal with fire risk concerns.

## Licensing Act 2003 Premises Licence Summary

### NAME OF LICENSED PREMISES

**Holroyd Arms**

### ADDRESS OF LICENSED PREMISES

36 Aldershot Road, Guildford, Surrey, GU2 8AF

### ORIGINAL LICENCE COMMENCEMENT DATE

24/11/2005

### EXPIRY DATE, IF TIME LIMITED

N/A

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Sale of Alcohol
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- Recorded Music
- Live Music

### Sale of Alcohol Both on and off the premises

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**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.



## Licensing Act 2003 Premises Licence Summary

### Anything of a similar description to that falling within live music, recorded music or performance of dance Indoors

Day	Start Time	End Time
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**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.

### Recorded Music Indoors

Day	Start Time	End Time
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**Seasonal Variations:** Christmas Eve and Boxing Day: A further additional hour. New Year's Eve 11:00 to 23:00 New Year's Day.

### Live Music Indoors

Day	Start Time	End Time
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## Licensing Act 2003 Premises Licence Summary

### Opening Hours

Day	Start Time	End Time
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Saturday	07:00	01:30
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### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

ON/OFF

### NAME, REGISTERED ADDRESS OF HOLDER OF PREMISES LICENCE

Punch Partnerships (PTL) Limited  
20 Great Titchfield Street, London, W1W 8BE

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

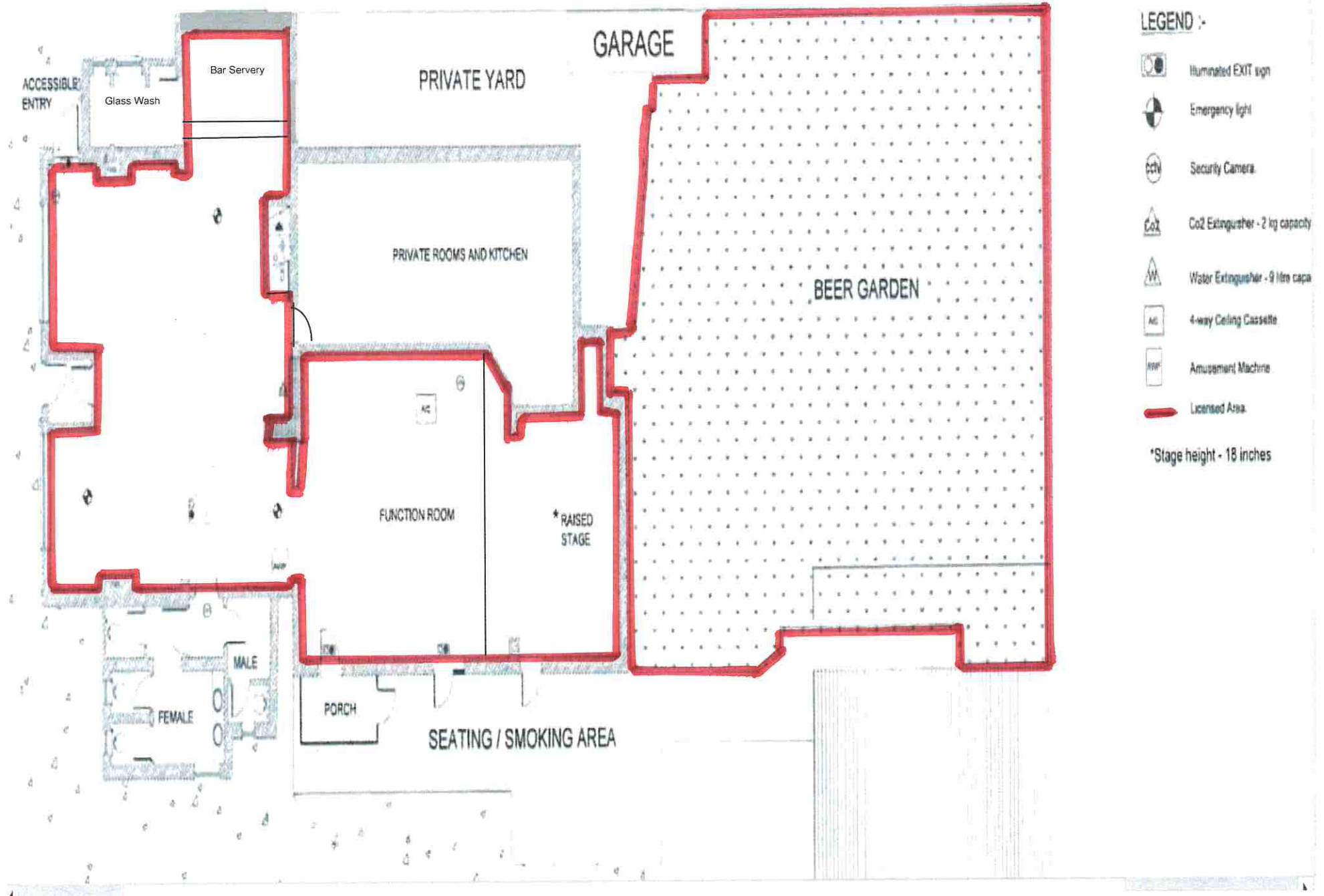
Company Number: 03512363  
Charity Number: N/A

### DESIGNATED PREMISES SUPERVISOR

Miss Lisa Jane Ahmah

### STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

No children under the age of 18 shall be allowed on the premises after 20.00 hours.  
Any children under the age of 18 present on the premises before 20:00 hours shall be accompanied by a parent or guardian



- LEGEND :-**
- Illuminated EXIT sign
  - Emergency light
  - Security Camera
  - Co2 Extinguisher - 2 kg capacity
  - Water Extinguisher - 9 litre capacity
  - 4-way Ceiling Cassette
  - Amusement Machine
  - Licensed Area
- \*Stage height - 18 inches